



# ICEHONGKONG

將世界帶入課室 在課室環遊世界

## WE NEED TRAINERS!

Are you interested in interactive teaching and cultural exchange? Do you like working with diverse partners and local students? If so, you are the right person for us!

### **About ICE**

Inter Cultural Education (ICE) is an award-winning social enterprise. Proud of our mission to develop globally-minded students and bring the world to them, we have worked with people of over 83 nationalities and more than 100 schools, institutions and universities, locally and worldwide. We would like to work with people who love education as well as the idea of generating social impact through service, understanding, respect and international friendship.

### **Past clients**

- Teach4HK
- AIESEC Hong Kong
- Cathay Pacific
- Enactus Hong Kong
- CUHK Office of Student Affairs
- Social Ventures Hong Kong
- HKU Faculty of Social Sciences
- HKUST Business School
- St. Paul's Secondary School
- King's College
- Ying Wa Girls' School
- ... and many more!

### **Positions Available**

- Education Trainer
- Programme Facilitator



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## *Education Trainer (Freelance)*

We are looking for energetic, positive individuals to work as trainers in ICE. We would like to recruit trainers who are very interested in world culture and international relations. Not only working as a trainer, but also contributing to the community and nurturing our future young leaders.

These positions are project-based. We offer competitive salaries based on experience. The duration of our projects can be from 3-hour sessions to 5-day training events.

Trainers will be assigned to projects according to their teaching experience, expertise and preference.

### **Job Description**

- Build rapport with students and create interactive lessons for secondary schools and universities
- Perform on-site teaching in English or/and Cantonese and/or Mandarin
- Design props (with assistance from ICE)

### **Examples of Past Programmes**

- Model United Nations Programme
- English Speaking Programme
- Sustainable Development Goals Programme
- TED presentation skills
- Cross-cultural team-building programme for corporates

### **Job Requirements**

- At least 2 years of informal/formal teaching experience
- At least 1 paid project that you had developed and delivered yourself
- Comfortable to create programme content with minimal guidance from ICE
- Proficiency in English and/or Cantonese and/or Mandarin
- Experience teaching youth might be advantageous

**If you are interested, please apply and submit your personal particulars via this link: <https://forms.gle/ogcsZwHYupu53shH9> and email your CV to [apply@icehongkong.com](mailto:apply@icehongkong.com).**



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## *Education Programme Facilitator*

We are looking for spontaneous, confident individuals to work as programme facilitators. We would like to recruit facilitators who are interested in world culture and international relations. Not only working as a facilitator, but also contributing to the community and nurturing our future young leaders.

Programme facilitators need to be able to control the classroom atmosphere and help ensure that training objectives are met. They have to be able to start and dismiss lessons, clarify and wrap-up, moderate discussions by guests and keep time. They have to be confident authorities in the classroom, while occasionally translating or interpreting for international guests, and being aware of student understanding or learning difficulties.

### **Job Description**

- Facilitate/moderate programmes when there are international guests speakers/instructors
- Assist the trainer and perform flexibly in accordance with the lesson plans
- Conduct spontaneous ice-breaking activities
- Occasionally translate/interpret for students or international guests
- Guide and control the group to ensure effective participation
- Ensure participants to achieve a mutual understanding

### **Examples of Past Programmes**

- Group facilitator of a 3-day leadership Programme for secondary schools
- Group facilitator of Cultural Workshops
- Assistant trainer or main moderator of Human Library programme

### **Job Requirements**

- Group facilitation skills
- Experienced in facilitation (e.g. moderating classroom sessions)
- At least 1 (preferably more) paid project where you had facilitated an activity or event
- Good improvisation and crisis management skills
- Flexible working hours
- Proficiency in English and Cantonese (preferred)
- University students and freelancers are welcomed
- Eager to work with youth

**If you are interested, please apply and submit your personal particulars via this link: <https://forms.gle/ogcsZwHYupu53shH9> and email your CV to [apply@icehongkong.com](mailto:apply@icehongkong.com).**